

RECORD and ACTIONS of MEETING of ARGYLL AND BUTE COMMUNITY PLANNING PARTNERSHIP - MANAGEMENT COMMITTEE held in the CIVIC CENTRE on TUESDAY 20 NOVEMBER 2018

Present:	Hazel Hendren, Police Scotland (Chair)
Margaret Adams, OLI Area Community Planning Group	Stuart Green, Argyll & Bute Council
Ian Brodie, Vice Chair, MAKI Community Planning Group	Martin Jones, Argyll College UHI
Albert Bruce, Scottish Fire and Rescue Service	Joanna MacDonald, Health and Social Care Partnership
Andy Buntin, MAKI Area Community Planning Group	Laura MacDonald, Argyll & Bute Council
Sandra Cairney, NHS Highland	Shirley MacLeod, Argyll & Bute Council
Andrew Campbell, Scottish Natural Heritage	Alison McGrory, NHS Highland
Laura Cameron, Vice Chair of H&L Community Planning Group	Pippa Milne, Argyll & Bute Council
Theresa Correia, Scottish Enterprise	Aileen Morton, Leader of Argyll & Bute Council
Robin Currie, Councillor	Kirsty Moyes, Argyll & Bute Council
Paul Devlin, Scottish Fire and Rescue Service	Kirsteen Murray, Argyll & Bute TSI
Brian Fleming, Department of Work and Pension	Samantha Somers, Argyll & Bute Council
Brian Gibson, Police Scotland	Cleland Sneddon, Argyll & Bute Council
Rona Gold, Argyll & Bute Council	Caroline Swain, Argyll & Bute Council
Lucinda Gray, HIE	

1. WELCOME, APOLOGIES AND UPDATE FROM THE CPP DEVELOPMENT DAY – HAZEL HENDREN AND PAUL DEVLIN

Apologies were received from:

Alex Taylor, Health and Social Care Partnership
 Anne Paterson, Argyll & Bute Council
 Anthony Standing, Skills Development Scotland
 Jennifer Nicoll, HIE
 Stuart McLean, Chair of Helensburgh and Lomond Area Community Planning Group
 Willie Lynch, Chair of Bute and Cowal Area Community Planning Group
 Stuart Mearns, Loch Lomond and the Trossachs National Park
 Donna Bell, Scottish Government

A special welcome was given to all of those that were new to the CPP Management Meeting. The Minutes were accepted from the last meeting.

Hazel gave a quick recap of the Development Day, stating that an Implementation Group has been set up which has met three times, Paul Devlin is the Chair of the group and he gave an overview of the Improvement Plan they will be progressing. Key pieces of work included the development of a welcome pack, a refresh of the community planning web pages and a review of the role of Outcome Leads and priorities of outcome plans. The next meeting will take place in January 2019 and will report back to the next Management Committee.

2. ACTIONS FROM PREVIOUS MEETING

(a) ACTION TRACKER

- Rona will ask Alex to bring back information on ACEs.
- The Tobacco Strategy will now sit under Outcome 5 with Sandra and team being responsible for informing partners of appropriate items. Shirley and Brian no longer required to lead on this action.
- Strachur Hub to be invited to the Full Partnership meeting in March to present.
- Defibrillators – There has been an issue with access codes, Brian is still waiting for an answer on this. Action to stay live.
- Young people's survey - Lucinda to circulate the results of this survey.

(b) TRANSPORT

Brian Gibson spoke to the briefing papers and highlighted time, communication and distance as the main issues. There was discussion around the communication aspect and it was agreed that a meeting was required to discuss these issues in more depth.

Action: Brian Gibson, Margaret Adams, Andrew Campbell, Paul Devlin and possibly Gillian Gardner of the Road Policing Unit to meet and discuss the communication aspect of road traffic closures. Any other interested partners to contact Brian.

Councillor Currie raised concerns about overnight road closures and the perception that closures were not required for the full duration.

Pippa Milne gave an update on the A83 taskforce meeting regarding the Rest and Be Thankful and that impact evidence will be gathered to present back to the taskforce.

**Action: Cleland to contact Trunk Road operators regarding overnight closures.
Action: All to provide Pippa with impact evidence of road closures.**

3. REPORTS REQUIRING INPUT OR SIGN OFF

(a) ALCOHOL AND DRUGS PARTNERSHIP (ADP) – NEW STRUCTURE

Sandra Cairney presented her report and the Management Committee agreed to the recommendations within it.

Keen for the strong connection with ADP and CPP to be maintained. ADP will be re-established and new arrangements will be in place by April including a strategic plan for consultation with the CPP. Sandra will report back to CPP after April.

(b) UPDATE FROM DWP

Brian Fleming gave an overview of the recent structural changes within the Department for Work and Pensions. Argyll and Bute is now part of the West District (includes West Dunbartonshire, North Lanarkshire and Inverclyde) following boundary reconfigurations and Liz Dean will be the contact for the CPP moving forward.

Questions were asked to Brian on volunteering, evaluation of Universal Credit and rural/island proofing.

It was noted that DWP are looking at Skype for virtual face to face contact.

Brian encouraged partners to challenge DWP if partners identify customers not having good experiences accessing benefits.

Action: Liz Dean to provide an update on DWP's Rural Strategy at a future meeting

Action: TSI and DWP to discuss and ensure volunteering is encouraged as a clear pathway to work.

Action: All to get involved in DWP project looking at development of a labour market strategy.

(c) Third Sector Interface (TSI) PERFORMANCE FRAMEWORK

Kirsteen Murray spoke about the changes to the recently published framework for TSI's from the Scottish Government. The role of the TSI is changing and will now support Community Planning and ensuring the voice of the Third Sector is heard. It is no longer tasked with Health and Social Care integration.

The TSI will be required to submit a one page document to the Scottish Government detailing how they will work with the CPP with a focus on consultation and engagement.

(d) CPP ANNUAL REPORT

Rona presented the report, with a request for any changes to be made to Samantha by the end of the week. Cleland spoke of the annual report showcasing examples of community planning in action. The annual report was agreed, subject to any minor amendments and will be published shortly.

Action: any amendments to the CPP Annual Report to be with Samantha by the 23rd November

4. UPDATE FROM AREA COMMUNITY PLANNING GROUPS

Shirley spoke to the paper. In response to the points raised by the Area Community Planning Groups:

- Strachur Hub to be invited to CPP Full Partnership in March 2019
- Advise that double yellow lines have been introduced into Succoth to mitigate against inappropriate parking and that the parking situation in Arrochar is being monitored.
- Agree to publicise Rural Watch and have requested Police Scotland to put

together a short bulletin on Rural Watch that can be publicised widely, including internally to staff

- Advised that Economic Development are working with Rosneath Peninsula West Community Development Trust on their masterplan for Kilcreggan and that processes are in place to progress this. It was stated that the council would not be the lead delivery vehicle to progress the actions within the plan and that the progression of the actions within the plan lay with the Community Development Trust.
- Signposting to funding sources and those who can potentially assist with grant funding will be made available to the community groups who have raised this as an issue
- Details of the Community Development Officer for the MAKI area were provided to East Kintyre Community Council to assist them with a Community-Led Action Plan. It was advised that this would be a good starting point for communities in East Kintyre and that support may be available (e.g. Social Enterprise, Business Gateway) once the aspirations of the community are known
- It was agreed to invite Scottish Water to the MAKI Area Community Planning Group to comment on the timetable and duration of repairs
- Staff from HIE and the council's Economic Development service are working with Kintyre Recycling to try and secure the service provided by them.

In addition, Andy Buntin asked whether there had been any consideration into hosting the Island Games in Argyll and Bute. Cleland advised that the logistics and costs of hosting the event would need to be considered and that the current financial climate made this more challenging.

Margaret requested better communication and marketing of parking charges and permits. Pippa advised that a new mobile arrangement to pay for parking had just gone live and that plans were in place for weekly and monthly permits. It was agreed to circulate information on these permit arrangements once available.

Action: Samantha to invite Strachur Hub to present at the Full Partnership in March 2019

Action: Brian to send information on Rural Watch to Samantha for wide circulation

Action: Pippa to circulate information on parking permits once available.

5. LOCAL GOVERNANCE REVIEW: DEMOCRACY MATTERS

Cleland gave a progress report on the review. The Management Committee endorsed the response.

6. RURAL GROWTH DEAL

Pippa spoke to the report. The key themes of the rural growth deal are connecting, attracting and growing with the overarching vision being "Argyll, the natural choice." Further updates will be presented to the Management Committee when available but it was noted that this would be a lengthy process.

7. INTERACTIVE SESSION – COMMUNITY PLANNING TEAM

Laura Macdonald led the group through an interactive session on a series of questions on the role of an Outcome Lead.

8. AREA COMMUNITY PLANNING GROUPS - WORKSHOP

Rona and Samantha gave a presentation outlining the process of how the current Area Community Planning Action Plans were formed. The Management Committee formed into two groups to discuss the actions that were “not on track” and a way forward for each of these was agreed. Samantha gave a timeline for planning the next iteration of the Area Community Planning Action Plans and a proposed process. Feedback on this was received and will be incorporated into the plan.

9. DATES OF FUTURE MEETINGS

Full Partnership: Tuesday 12th March 2019 Queen’s Hall, Dunoon